

**Boone County Senior Services, Inc.**  
**Boone County Senior Health & Wellness Expo**  
Boone County 4-H Grounds  
Witham Health Services 4-H Pavilion Building, Lebanon, Indiana  
October 3, 2020

**RULES and REGULATIONS**

The undersigned hereby applies for space as an exhibitor at the Boone County Senior Health & Wellness Expo to be held at the Witham Health Services 4-H Pavilion Building, Lebanon, Indiana, October 3, 2020.

1. Exhibitor shall be bound by the rules and regulations set forth herein and by such amendments or additional rules and regulations which may be established by BCSSL.

2. Exhibit Booth Prices:

Single---8 x 8 ft.  
Commercial.....\$300

Single---8 x 8 ft.  
Non-profit.....\$100

No refund will be made after September 1, 2020. All refunds are subject to a \$50 service charge.

3. It is expressly agreed by the Exhibitor that in the event he fails to pay for the space rental at the terms specified, or fails to comply with any other provisions contained in these Rules and Regulations concerning his use of exhibit space, Boone County Senior Health & Wellness Expo shall have the right to reassign the booth location or to take possession of said space and lease same, or any part thereof, to such parties and upon such terms and conditions as it may deem proper. In the event of a default by the Exhibitor, as set forth in the previous sentence, the Exhibitor shall forfeit as liquidated damages, the amount paid by him for his space reservation, regardless of whether or not Boone County Senior Health & Wellness Expo enters into a further lease for the space involved.

4. It is expressly understood and agreed by the Exhibitor that he will make no claim of any kind against Boone County Senior Health & Wellness Expo for any loss, damage, theft, or destruction of goods, nor for any injury that may occur to himself or his employees while in the exhibit hall, nor for any damage of any nature or character whatsoever, and without limiting the foregoing, including any damage to his business by reason of the failure to provide space for an exhibit, or removal of his exhibit, or for any action of Boone County Senior Health & Wellness Expo in relation to the exhibit or Exhibitor, and the Exhibitor shall be solely responsible to its own agents and employees and to all third persons, including invitees and the public for all claims, liabilities, actions, costs, damages and expenses arising out of or relating to the custody, possession, operation, maintenance or control of said leased space or exhibit, for negligence or otherwise relating thereto, and such claims as may be asserted against.

5. No exhibitor shall exhibit or permit to be exhibited in the space allotted to him any article, goods, product or service other than that specified in the Application and Contract for Exhibit Space. No exhibitor shall assign, sublet, or share the space allotted with another exhibitor, business or firm unless approval has been obtained in writing from Boone County Senior Health & Wellness Expo. Exhibitors must show only goods manufactured or dealt with by them in the regular course of business.

6. Distributors taking space in their own name may exhibit only those articles, goods, products or services that they regularly represent.

7. Each Exhibitor must name one person to be his representative in connection with installation, operation and removal of the firm's exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary and for which the Exhibitor shall be responsible for keeping the exhibit neat, manned and orderly at all times.

8. The contract for Exhibit Space between the Exhibitor and Boone County Senior Health & Wellness Expo is subject to the terms and the agreement between Boone County 4-H and Boone County Senior Health & Wellness Expo.

9. As part of the exhibit space rental charge, Boone County Senior Health & Wellness Expo will provide each Exhibitor with a 6ft. skirted table, two chairs and sign. All exposed parts of displays and/or equipment must be finished or covered in a neat manner so that they will present an attractive appearance when viewed from the aisles or from adjoining exhibits. Upon request of Boone County Senior Health & Wellness Expo, Exhibitors will be required to rearrange or limit their displays of equipment, tables, etc. if they cause congestion in the aisles, excessive noise or interfere with other exhibits.

10. The exhibitor agrees to accept full responsibility for compliance with local, city and state fire, safety and health ordinances regarding the installation and operation of equipment. This includes use of safety guards and devices where necessary to prevent personal accident to spectators. Only fire proof materials should be used in displays. The necessary fire precautions will be a responsibility of the Exhibitor.

11. Exhibits which include the operation of musical instruments, radios, sound projection equipment, public address systems or any noisemaking machines must be conducted or arranged so that the sound resulting from the demonstration will not annoy or disturb adjacent Exhibitors and their patrons, nor cause the aisles to be blocked. Operators of sound-making exhibits must secure approval of operating methods before the exhibit opens.

All demonstrations or other activities must be confined to the limits of the Exhibitor's rented space. Distribution of circulars may be made only within the space assigned to the Exhibitor presenting such materials. No advertising circulars, catalogs, folders or devices shall be distributed by Exhibitors in the aisles, meeting rooms, registration areas, lounges, grounds, or other facilities of the Boone County 4-H Fair Grounds.

12. The Boone County Senior Health & Wellness Expo shall have power to adapt and enforce all attendance rules and regulations and all rules and regulations with respect to the kind, nature and eligibility of Exhibitors adopted by it or set forth herein, and its decision on any matters which may arise hereunder shall be final.

13. Exhibitors may set up on Friday, October 2, 2020 from 1:00-4:00p.m. and on Saturday, October 3 from 7:30-8:30a.m. Exhibit disassembly may only begin to take place after closure of the exhibit hall on Saturday, October 3, at 12:00 p.m. Booths must be staffed at all times during open hours of the expo.